

**TOWN OF JAFFREY
BUDGET COMMITTEE MEETING
JANUARY 28, 2016**

Members present: Norm Langevin, Jan Wilkins, Kevin Chamberlain, James Moore, Jack Belletete

Excused: Bob Schaumann, Sue Greenough

Staff Present: Town Manager Caron, Selectman MacIsaac, Randall Heglin, Libby Feil
Administrative Assistant Zola

Meeting opened: 6:12 p.m.

OLD BUSINESS: Reviewed minutes of Jan. 21st meeting. Chamberlain made a motion to accept minutes, seconded by Moore. Vote was taken – all in favor.

PETITION WARRANT ARTICLES –

JAFFREY WOMEN’S CLUB

Dave Caron spoke with the DRA and the Trust Fund can be used for this request. The Women’s club will re-write the petition and turn it in by next Tuesday 2/2/16 with the appropriate signatures & paperwork.

SOUTHWESTERN COMMUNITY SERVICES

SWCS is looking for 1% direct assistance funding in the total of \$ 6,038. Their financials were reviewed tonight.

A motion was made by Wilkins to tentatively recommend the amount of \$6,038 seconded by Chamberlain. Vote was taken – Tentatively Recommended – All in Favor

MONADNOCK FAMILY SERVICES

They are requested level funding of \$ 6,821. Their financials were reviewed tonight.

A motion was made by Moore to tentatively recommend the amount of \$6,038 seconded by Wilkins. Vote was taken – Tentatively Recommended – All in Favor

JAFFREY CIVIC CENTER – Regina Vorce

They are requesting \$ 3,500. Regina stated the Civic Center is a non-profit organization with a small budget that relies on the generosity of grants and donations. They have free meeting space that is well used and a real asset to the community. New for this year is their 501C3 status.

They had a large capital expense last year installing a handicapped bathroom. Their long term goal is to install and elevator with an estimated cost of \$ 250,000. They continue to save for that project. A motion was made by Belletete to tentatively recommend the amount of \$3,500 seconded by Chamberlain. Vote was taken – Tentatively Recommended – All in Favor

PARK THEATER

A request was made by the Park Theater for \$ 1,000. Their paperwork was requested to be filed by 2/2/16.

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DISCUSSION

Feb. 6th Meeting: Chamberlain commented on Public Hearing notice from the Select Board regarding the February 6th meeting. It was suggested that the Budget Committee present first, then recess while the Select Board does their presentation. Budget Committee will then reconvene to discuss budget with public input.

It was decided to delay discussing Articles 2, 3 & 13 tonight and wait for the public input at the Feb. 6th meeting.

Water Bonds: Caron provided a handout for review. Select Board had voted 2:1 to put the total bond responsibility on the water/sewer users, not 1/3 taxes and 2/3 users. It was mentioned that one bond is due in 2021 which cause a decrease in payments on other bonds.

Heating Analysis: Caron provided a handout regarding the heat analysis for town departments. Due to the decrease in heating oil and propane prices, a motion was made to reduce the heating & propane expenses down to \$ 34,500. The committee directed the Town Manager to make the appropriate adjustments to the department budgets.

Fire Department Call Breakdown: Chief Chamberlain reviewed handout and will research the increase in hours for April to May to see if there was a particular incident that caused the spike in hours and return and answer to the committee.

Fire Boat Request: Chief Chamberlain explained that the existing boat is a 1995 10hp and has weight limit capacity issues. It's been used on calls on average 3-6 times per year. The old boat would most likely be auctioned. The proposed new boat would be 40 hp, more capacity for staff and would be able to go in more shallow water because of the absence of a propeller. Committee comments were from Belletete, he would like to suggest a lower priced model as a possibility. K. Chamberlain would prefer to see that money be used for protective gear for staff. The current boat is still in working condition and he doesn't support the purchase of the new boat.

Article 24 (a) to purchase a new Fire Rescue Boat for \$32,000: a motion was made by Belletete to tentatively not recommend, seconded by Moore Vote Taken – all in favor.

Article 24(b) To raise \$50,000 for the Fire Capital Reserve Fund: A motion was made by K. Chamberlain to tentatively recommend, seconded by Wilkins. Vote taken- all in favor.

Transfer Station: Fee Schedule/Informational brochures were distributed from the Peterborough and Winchendon (MA) transfer stations for the committee to review. Tom Rothermel, head of the Solid Waste/ Recycling committee will be gathering information regarding fees schedules before town meeting.

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Humane Society: Caron provided RSA # 436-107 to the board regarding stray dogs' impoundment.

2015 Pipe Breaks Caron distributed a DPW report of 2015 pipe breaks and repair for 2015. DWP hours are charged to the Water department when dealing with repairs. Belletete suggested having the Water department do a cost breakdown for each incident to monitor costs.

Undesignated Fund Balance:

Langevin commented that the budget that will be presented to tax payers will show a 4.3% reduction from the 2015.

Motion made by Chamberlain to adjourn meeting seconded by Moore.

Meeting adjourned at 8:38p.m.

NEXT MEETING SCHEDULED FOR SATURDAY, FEB. 6TH

9:00AM

AT JAFFREY FIRE DEPARTMENT